

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** meeting held on **WEDNESDAY 17th JULY 2024 AT 7PM** in the Guildhall, Mill Street.

S24/024 PRESENT

Chair: Councillor B. Waite

Councillors: Garner, Ginger, Hall, Jones, Parry, S Waite.

Officers: Kate Adams, Deputy Town Clerk
Julie Cox, Finance Assistant
Mark Hilton, DLF Supervisor
Tony Caton, Market Officer

S23/025 ABSENT

Councillors Gill and Tapley were absent.

S24/026 WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION

The Chair, Councillor B Waite, welcomed everyone to the Services Committee meeting at the Guildhall and explained housekeeping information.

S24/027 RECORDING OF MEETINGS

The Chair notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

S24/028 APOLOGIES

Apologies were received from Cllr Gill.

S24/029 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests
None declared.

Conflicts of Interest
Councillor Parry Ludlow in Bloom

Personal Interests
None declared

S24/030 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public present.

S24/031 LUDLOW UNITARY COUNCILLORS SESSION

Councillor Parry, Ludlow South, was present but did not have any updates.

S24/032 MINUTES

RESOLVED BW/RH (Unanimous)

That the open and closed minutes of Services Committee meeting held on Wednesday 5th June 2024 be approved as a correct record and signed by the Chair.

S24/033 ITEMS TO ACTION

RESOLVED BW/SW (unanimous)

That the Items to action from Services Committee 5th June 2024 be noted.

S24/034 LUDLOW MARKET LOGO

RESOLVED GG/SW (unanimous)

That further work is done before bringing information back to Services Committee:

- That more traders are encouraged to complete the written consultation
- When information is brought back to Services Committee it should again include the original and existing logo for comparison.
- This process should not delay work to the new market website and the current logo should be used initially.

7:16 pm Councillor Jones left the meeting.

7:18 pm Councillor Jones rejoined the meeting.

S24/035 LUDLOW MARKET OFFICER'S VERBAL UPDATE

RESOLVED BW/EG (unanimous)

Noted the verbal report from The Market Officer:

The reduction in the number of bins for market waste has been successfully implemented.

The Committee requested the Market Officer speak to traders to ensure correct disposal of waste.

He reported that general market revenue had increased in 2024.

Six new market canopies are due to be delivered and installed in the coming months.

S24/036 LUDLOW IN BLOOM SERVICE AGREEMENT

7:27 pm Councillor Parry left the meeting

RESOLVED BW/GG (unanimous)

To note that a report on Ludlow in Bloom 2024 will come to the July Full Council meeting.

That the alterations to the Service Level Agreement be approved, subject to the following amendments, and that the draft SLA is sent to LIB for their consideration:

6.3a To clarify that tubs or planters damaged during their movement are the responsibility of the person undertaking the action to fund their replacement. If it is felt tubs or planters are in a poor condition and will be affected by their movement this should be raised with LIB prior to any action. Once LIB are aware if they choose for the tubs or planters to be moved that they are therefore responsible for funding their replacement.

7.12 Provision of Electricity. The Council shall make available an electric socket within the Bowser Storage Area to charge the Bowser.

7:44pm Councillor Parry rejoined the meeting.

S24/037 HOUSMAN PLAY AREA – NEW EQUIPMENT OPTIONS

RESOLVED RJ/RH (unanimous)

That a report be bought back to next Services Committee with specific budget information provided.

S24/038 LUDLOW MUSEUM AT THE BUTTERCROSS

RESOLVED BW/RH (6:0:1)

a) That the success of the social evening held at the Museum with the Friends of Ludlow Museum be noted.

S24/039 RESOLVED RJ/BW (unanimous)

b) That the museum will close for three weeks in December to facilitate refresh and refurbishment works be noted.

S24/040 PONTOON LADDER - LINNEY RIVERSIDE PARK

RESOLVED RJ/BW (unanimous)

That a request for a pontoon ladder for ease of exiting the river be sent to the Environment Agency.

S24/041 WHEELER ROAD PLAY AREA

RESOLVED BW/SW (6:0:1)

That the estimated timescale for the completion of the CCTV project be noted.

S24/042 RESOLVED EG/BW (unanimous)

That a letter be written to advise SSYF of the timescales regarding the two interlinked projects in relation to previous committee decisions.

The meeting closed at 7.55pm

Chairman

Date